



ALABAMA LEGISLATIVE INTERNSHIP PROGRAM

FEBRUARY 25 – JUNE 17, 2019

Please email the completed application to tnorman@lsa.state.al.us by January 31, 2019,
or mail to:

Alabama Law Institute
11 South Union Street, Suite 207
Montgomery, AL 36130
(334) 261-0680 (phone)

Name (First, Middle, Maiden, Last): _____

Name Called: _____ Male ___ Female ___ Alabama Resident: Yes ___ No ___

Permanent Address: Please furnish the address where you can ALWAYS be reached.
Include number, street, city, state, and zip code.

E-Mail: _____

How did you hear about this internship?

Current Address: _____

Undergraduate College Attended:

Present Occupation:

Dates Attended: From: _____ To: _____

Class Rank (your best estimate)

Top 10% _____ Top 25% _____

Home Phone: _____

Top 50% _____ Top 75% _____

Cell Phone: _____

Major: _____

Birthdate: (mm/dd/yy) _____

Degree Received: _____

If you have taken the Graduate Record Exam (GRE), Law School Admissions Test (LSAT), or Graduate Management Admission Test (GMAT), list below (Scores on tests such as CEEB, ACT, AGCT, and AFQT are not appropriate):

Name of Test: _____ Year Taken: _____ Score: _____ Percentile: _____

Graduate School Attended: _____ Field of Study: _____

Dates Attended: _____ Class Rank (your best estimate) _____

From: _____ To: _____ Top 10% _____ Top 25% _____

Degree Received: _____ Top 50% _____ Top 75% _____

Please list and describe the major college activities in which you have participated. Specify which college and indicate any offices held. Please also list any major awards, scholarships, or recognition received.

Please list your work experience for the past five years beginning with the most recent:

Please *attach two (2) letters of recommendation* from persons living in the United States or its territories who are NOT RELATED TO YOU AND WHO HAVE DIRECT KNOWLEDGE of your qualifications. Please provide the full name, address (including zip code), telephone number and title of these 2 references below:

1. _____

2. _____

In addition to these recommendations, the Alabama Law Institute may wish to solicit references from other individuals who have knowledge of your qualifications. May such inquiry be made? Yes _____ No _____

As an attachment to your application, please state in 300 words or less why you would like to be an Alabama Legislative Intern.

The internship is unpaid; however, the Law Institute can work with you and your college/university to secure college credit for your internship.

Do you plan to seek college credit for this internship? Yes ____ No ____

Number of hours of credit _____. If yes, provide the name, e-mail and phone number of the university professor who will oversee your internship:

The Alabama Legislative Internship dates are from February 25 - June 17, 2019. The hours are 8:00 – 4:30, Monday – Thursday. All internships are in the State House in Montgomery, Alabama. If you plan to take additional classes or independent studies during your internship, please attach a copy of your anticipated class schedule for the spring of 2019.

I understand that the dates of the internship are February 25 – June 17, 2019, with hours of 8:00 – 4:30, Monday – Thursday, and I commit to be available to intern for the entire legislative session.

Signature of Applicant: _____ Date: _____

CERTIFICATION

I CERTIFY that all of the statements made in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I know and understand that any or all items contained herein may be subject to investigation or verification and I consent to the release of information concerning my capacity and fitness by employers, educational institutions, law enforcement agencies, and other individuals and agencies, to duly accredited investigators of the Alabama Law Institute for that purpose.

Signature of Applicant: _____ Date: _____
(Sign in Ink)